

REPORT ON CONFERENCE AFTER PARTICIPATION

1. Conference Name and Dates

2. Type of presentation

Plenary/Oral/ Invited

3. Purpose and Theme

Main purpose or theme of the conference, Did it align with your research or teaching interests?

4. Sessions and Presentations

Sessions/ Presentations attended, Standout presentation topics and speakers, topics covered in the session

5. Networking opportunities

Contact details of researchers / Industry professionals, possibility of collaboration

6. Research or Project Updates

Reception of your work by peers and experts

7. Workshop or panel discussion

Participation in any workshops as a part of conference or Panel discussion if any

8. Exhibitors and Resources

Any potential suppliers/vendor/ Useful softwares or tools

9. Overall experience

10. Way forward

Plans to apply the knowledge or insights gained from the conference in your teaching or research, follow up actions

11. Photograph (10 snapshots during the event)

12. Feedback while highlight about our University

13. Proof of documents given as acknowledgement

14. Additional points (If any)